

Trustees Annual Report  
for  
Earlston Community Development Trust SCIO  
for the period  
to 30<sup>th</sup> November 2023

Scottish Charity No: SC042828

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## Reference & Administrative Information

**Charity Name:** Earlston Community Development Trust SCIO

**Scottish Charity No:** SC042828

**The Charities Principal Address:** 7 High Street  
EARLSTON  
Berwickshire  
TD4 6HQ

### Charities Trustees on date of approval including office held:

Chairperson	Mags Powell
Treasurer	Tracey Anderson
Secretary	Jackie Kinmond
Trustee	Gill Cooper
Trustee	Rosie Cooper March 23

### Names of other trustees during the period:

Anne Jepson	Resigned May 23
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**Independent Examiner:** Sue Bennett ACIE  
21 Dounehill  
JEDBURGH  
TD8 6LJ

**Bankers:** The Royal Bank of Scotland  
35 Bank Street  
GALASHEILS  
TD1 1EP

## Structure, Governance & Management

### Governing Document:

First registered as a Charity on 28<sup>th</sup> December 2011 then registered as a Scottish Charitable Incorporated Organisation (SCIO) whose constitution was signed 26<sup>th</sup> January 2012.

### Trustee Recruitment & Appointment:

A person shall not be eligible for election or appointment to the board unless they are an Ordinary Member of the organisation or has been nominated for election/appointment to the board by an Ordinary Member which is an organisation.

At each AGM the Ordinary Members may elect any Ordinary Member to be a Charity Trustee. At each AGM, all of the Charity Trustees must retire from office - but may then be re-elected under clause 58 of the constitution.

Membership of the Trust is open for residents of Earlston, any person wishing to apply must sign a written application for membership which will then be considered by the Trustees.

## Objectives & Activities

### The Charities Charitable Purpose:

As set out in the 'Constitution' and 'The Charities and Trustee Investments(Scotland) Act 2005' the purpose(s) of Earlston Community Development Trust SCIO are the following:-

- The advancement of citizenship or community development
- The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended
- The advancement of environmental protection or improvement

Any other purpose that may reasonably be regarded as analogous to any of the preceding purposes.

### Summary of the main activities in relation to these objectives:

Its aim is to help the village of Earlston develop facilities that can be owned and managed by the people of Earlston for the benefit of the whole community.

Our goals are to provide services and facilities for recreation and other leisure time facilities for the Earlston area following principles of sustainable development and in the interests of social welfare so that local people's conditions of life may be improved; and to provide an example of best practice for similar organisation's both regionally and nationally.

### Mission Statement

"To meet the social, cultural, environmental, educational and other needs of the communities of the Earlston Area (Earlston and surrounding communities) by providing facilities, services and carrying out other relevant activities. The Trust will be run by the people of Earlston area for the people of Earlston area"

## Achievement & Performance for 2023

### Earlston Community Larder

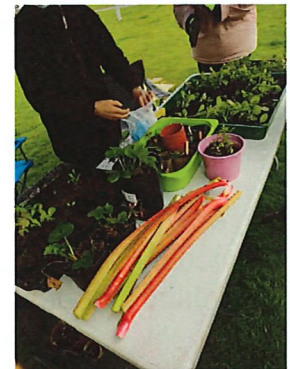


2023 carried on successfully with the Community Larder offering the foodshare on a Wednesday morning and one Saturday morning a month at the community Cafe in the Church hall alongside the volunteers from the church.



The Community Larder is open to everyone in the village and we work to reduce surplus food going to landfill so reducing food waste. On average we have 15 people collecting food and usually one or two donations of food from members of the public, over and above what we collect from the Co-op, the Premier store and the health centre. We still get a Fareshare delivery twice a month and this maintained the basics that we offered to those who are in need of food. We supplied 2 or 3 families a food parcel on a weekly basis, supported by the health centre staff who dropped the parcels off. We are contactable by the community if anyone is struggling with buying food.

We had a few seed swaps and home-grown fruit and vegetable swap events over the spring and summer encouraging the community to reduce food waste and also to try growing their own fruit and vegetables. These events were well attended and more people brought a variety of different seeds, seedlings and produce along and we had some attendees keen to have a go at growing their own from the surplus for the first time.



We also accept cash donations from the Larder users as those rescuing the food like to support the Larder and we have been able to buy basic hygiene products, tinned meat, pasta sauces and a few other staples. Over the year we have received £760.01 in cash donations and we spent £419.21 on food to add to the food parcels.

In addition, this year we were able to purchase a community herb planter which is situated next to the bus stop in the square. Due to some kind donations of various herbs we have managed to fill the planter and encourage the community to help themselves to these herbs when they need them.



## **Achievement & Performance cont'd**

### **Orchard Town Project**

Through the funding from the Big Lottery Community Fund we were also able to purchase some more fruit trees that were planted down at the Cauldie along the hedge line and they seem to be taking well so far. We also carried out pruning of the more established trees along this area. There were trees bearing fruit over the summer which quickly disappeared – which is great.

### **Membership of ECDT – have your say**

ECDT is a community owned development trust. In practice this works by encouraging local residents from the community to become members. Joining ECDT shows your support for creating a sustainable community and allows the opportunity for residents to work together to make a positive difference to their community.

If you have any ideas for projects that you would like to see ECDT running in Earlston, please become a member of ECDT. Anyone can join, it is open to all – youth, individuals, community groups and businesses. Being a member doesn't cost anything and the level of involvement is entirely up to yourself. It can be as simple as receiving minutes of our meetings to keep you updated on our work.

If you would like to become a member or would like to discuss further then please get in touch via our website [www.earlston.net](http://www.earlston.net) or Facebook page.

It's our community and together we can make it better!

### **Sincere Thanks:**

We would like to take this opportunity to thank all contributors for their continual support, generosity and hard work over the last year pulling together for the benefit of the community, as without you it wouldn't have been possible. In particular all our wonderful dedicated volunteers, Earlston in Bloom, Earlston Community Church, Earlston Community Council, Earlston Co-Op, Earlston Premier Shop, Purple Plum, Earlston Health Centre, Scottish Borders Council Eildon Foodbank and Lauder Larder.

## Financial Review

### Statement of Reserves Policy:

It is the Trust's aims to have a years running cost held in the bank.

### Details of any deficit:

There is a small financial deficit this year, the Trustees are aware of this and will continue to monitor the balance.

### Details of Donated Facilities & Services:

The Charity benefits from the time given by all the Trustees to the running of the Charity.

## Statement of Trustees Responsibilities

The members of the Charity must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Charity during the financial year. The members of the Charity are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Charity at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006.

They are also responsible for safeguarding the assets of the Charity and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:



Mags Powell  
Chairperson

Dated: 17/3/24

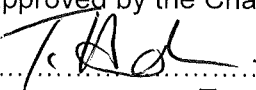
**Receipts & Payments Account**  
**Year Ended 30<sup>th</sup> November 2023**

Receipts & Payments Account	Notes	Un Restricted	Restricted Funds	Total 2023	Total 2022
<b>Receipts</b>					
Donations		1,004.68	0.00	1,004.68	22.41
Grants	1	0.00	0.00	0.00	3,150.00
Other Charitable Activities		0.00	0.00	0.00	0.00
Bank Interest		22.99	0.00	22.99	2.68
<b>Total Receipts</b>		<b>1,027.67</b>	<b>00.00</b>	<b>1,027.67</b>	<b>3,175.09</b>
<b>Payments</b>					
Expenses from Fund Raising Activities		0.00	0.00	0.00	0.00
Expenses from Charitable Activities	2	0.00	3,474.15	3,474.15	569.21
Independent Examination		125.00	0.00	125.00	125.00
Governance Costs		0.00	0.00	0.00	0.00
<b>Total Payments</b>		<b>125.00</b>	<b>3,474.15</b>	<b>3,599.15</b>	<b>694.21</b>
Net Receipts/(Payments)		902.67	(3,474.15)	(3,571.48)	2,480.88
Transfer between Funds		60.00	(60.00)		
<b>Surplus/(Deficit) for Year</b>		<b>962.67</b>	<b>(3,534.15)</b>	<b>(2,571.48)</b>	<b>2,480.88</b>
<b>Statement of Balances as at 30<sup>th</sup> November 2023</b>					
		<b>Un Restricted</b>	<b>Restricted Funds</b>	<b>Total 2023</b>	<b>Total 2022</b>
Balances at Start of Year		146.70	3,557.44	3,704.14	1,223.26
Surplus/(Deficit) for Year		962.67	(3,534.15)	(2,571.48)	2,480.88
Balances at End of Year		<b>1,109.37</b>	<b>23.29</b>	<b>1,132.66</b>	<b>3,704.14</b>
<b>Other Assets</b>					
See note	3			5,580.70	4,056.70

**Liabilities**

No Outstanding Liabilities

Financial Statements approved by the Charity and signed on its behalf by:

Signed.....  .....  
 Treasurer

Dated..... 19/3/24.....



<b>Notes to the Accounts</b>	<b>2023</b>	<b>2022</b>
<b>1. Grants</b>		
Lottery Main Grants	0.00	3,150.00
	<b>£0.00</b>	<b>£3,150.00</b>

**2. Expenses from Charitable Activities**

Insurance	418.11	384.79
Printing	98.00	7.40
Expenses for Orchard Project	0.00	70.92
Expenses Community Larder Seed Swap	2,958.04	106.10
	<b>£3,474.15</b>	<b>£569.21</b>

**3. Assets of Earlston Community Development Trust SCIO as at 30<sup>th</sup> November 2023**

	<b>2022</b>	<b>Additions</b>	<b>2023</b>
Juicer/Pasteuriser	217.99	0.00	217.99
Drier & Thermometer	315.95	0.00	315.95
Grass Cutter	679.00	0.00	679.00
Orchard Project Tools & Materials	2443.76	0.00	2443.76
6 x Gazebos	400.00	0.00	400.00
2 x Pop Up Banners	0.00	384.00	384.00
Matlock Planter with Seat	0.00	1,140.00	1,140.00
<b>Total</b>	<b>4,056.70</b>	<b>1,524.00</b>	<b>5,580.70</b>

**4. Trustee Remuneration and Related Party Transactions**

The Trustees did not receive any remuneration or expenses during the year.

## Notes to the Accounts cont'd

### 5. Nature & Purpose of Funds

The statements of account for the year show the financial figures for the Charity. Restricted funds are for the project listed and for the sole use of the Charity and its running costs.

Funds as at 30<sup>th</sup> November 2023 as made up as follows:

<b>Restricted</b>		
Community Larder		23.29
<b>Unrestricted</b>		
General Funds	52.75	
Community Larder	185.68	
Orchard Town Project	4.91	
Rhymers Riders	83.99	
Community Day Project	<u>782.04</u>	
		1,109.37
<b>Total</b>		<b>£1,132.66</b>

The funds are held as follows:

Bank Account	812.19
Cash Account	320.47
<b>Total</b>	<b>£1,132.66</b>

## Independent Examiner's Report on the Accounts

Report to the trustees of Earlston Community Development Trust SCIO  
Registered charity number SC042828

On the accounts of the charity for the period to 30<sup>th</sup> November 2023  
Set out on Pages 8 to 10

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:   
Sue Bennett 21 Dounehill Jedburgh

Date: *19 March 24*

Relevant professional qualification(s) or body:

ACIE & Dip Business & Finance

